

Windows Sound Devices

Windows has two types of sound devices:

- Output (Speakers)
- Input (Microphones)

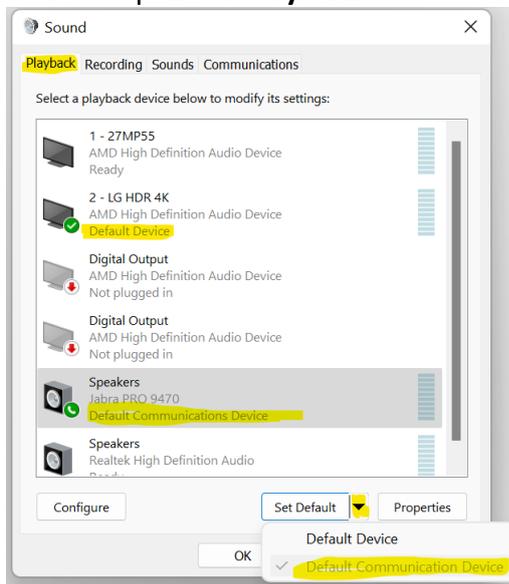
These can be setup as:

- **Default Device**
General Windows Sounds and Microphone
- **Default Communications Device**
For Communication Programs like OpenScape UC or Microsoft Teams
- If the **Default Communication** device is not available, Windows will fallback to the **Default** device

Windows 10 or 11

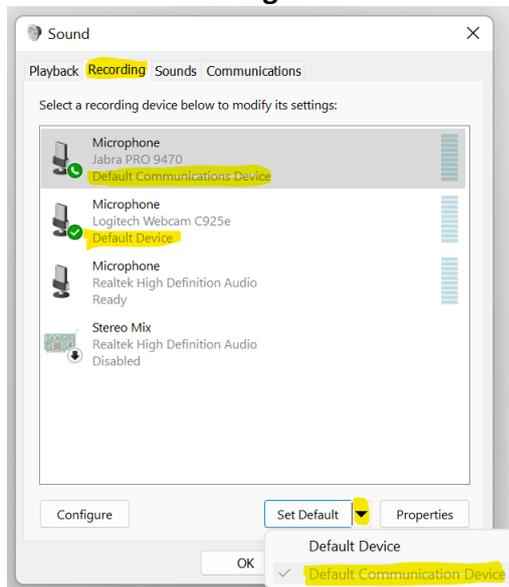
1. Open Windows Control Panel
2. Double Click **Sounds**

This will open the **Playback** tab



In this case, I have previously selected the Jabra PRO Headset (so it's greyed)

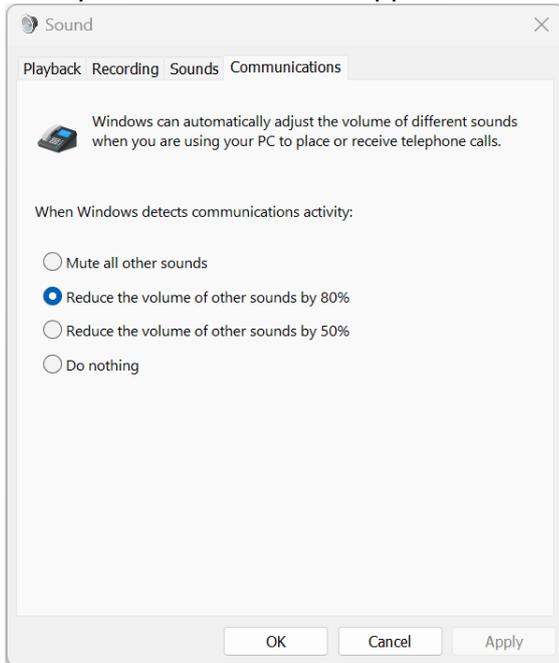
3. Select the **Recording** tab



In this case, I have previously selected the Jabra PRO Headset (so it's greyed)

4. Select the **Communications** tab

Here you can select what happens to other sounds while you are using your **communications** device.



OpenScape UC Settings

1. In **OpenScape UC Web** or **Desktop App**, top right, Click **Your Name**
2. Click **Settings**
3. Select the **Audio/Video** Tab

Audio and Video settings

Set the preferred audio/video device to be used in the Web calls

Audio output 

Communications - Speakers (Jabra PRO 9470) ▾

Ringing output 

Default - 2 - LG HDR 4K (AMD High Definition Audio Device) ▾

Microphone

Communications - Microphone (Jabra PRO 9470) ▾

Default

Default - Microphone (Logitech Webcam C925e)

Communications - Microphone (Jabra PRO 9470) ✓

Microphone (Logitech Webcam C925e)

Microphone (Realtek High Definition Audio)

Microphone (Jabra PRO 9470)

Here I have selected **Communication** for **Audio output** and **Microphone**.

The **Ringing output** is my **Default** device, the Speakers in my LG 4K screen.

This is selected so I can hear incoming call alerts (ringing) without having to wear my headset.